

26 January 2026

Our Ref Overview and Scrutiny Committee 3  
February 2026  
Contact. Committee Services  
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To: Members of the Committee: Councillors Claire Winchester (Chair), Jon Clayden (Vice-Chair), Tina Bhartwas, Sadie Billing, Cathy Brownjohn, David Chalmers, Elizabeth Dennis, Dominic Griffiths, Ralph Muncer, Martin Prescott, Paul Ward and Daniel Wright-Mason

Substitutes: Councillors Matt Barnes, Sam Collins, Sarah Lucas, Caroline McDonnell, Vijaiya Poopalasingham and Claire Strong

**NOTICE IS HEREBY GIVEN OF A**

**MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

to be held in the

**COUNCIL CHAMBER, DISTRICT COUNCIL OFFICES, GERON  
ROAD, LETCHWORTH GARDEN CITY, SG6 3JF**

On

**TUESDAY, 3RD FEBRUARY, 2026 AT 7.30 PM**

Yours sincerely,

Isabelle Alajooz  
Director – Governance

**\*\*MEMBERS PLEASE ENSURE THAT YOU DOWNLOAD ALL  
AGENDAS AND REPORTS VIA THE MOD.GOV APPLICATION  
ON YOUR TABLET BEFORE ATTENDING THE MEETING\*\***

## **Agenda** **Part I**

<b>Item</b>		<b>Page</b>
<b>1. APOLOGIES FOR ABSENCE</b>	Members are required to notify any substitutions by midday on the day of the meeting.  Late substitutions will not be accepted and Members attending as a substitute without having given the due notice will not be able to take part in the meeting.	
<b>2. MINUTES - 6 JANUARY 2026</b>	To take as read and approve as a true record the minutes of the meeting of the Committee held on the 6 January 2026.	(Pages 5 - 18)
<b>3. NOTIFICATION OF OTHER BUSINESS</b>	Members should notify the Chair of other business which they wish to be discussed at the end of either Part I or Part II business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chair will decide whether any item(s) raised will be considered.	
<b>4. CHAIR'S ANNOUNCEMENTS</b>	Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary Interest or Declarable Interest and are required to notify the Chair of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest, wishing to exercise a 'Councillor Speaking Right', must declare this at the same time as the interest, move to the public area before speaking to the item and then must leave the room before the debate and vote.	
<b>5. PUBLIC PARTICIPATION</b>	To receive petitions, comments and questions from the public.	
<b>6. URGENT AND GENERAL EXCEPTION ITEMS</b>	The Chair to report on any urgent or general exception items which required their agreement. At the time of printing the agenda, the Chair had not agreed any urgent or general exception items.	

**7. CALLED-IN ITEMS**

To consider any matters referred to the Committee for a decision in relation to a call-in of decision. At the time of printing the agenda, no items of business had been called-in.

**8. MEMBERS' QUESTIONS**

To receive and respond to any questions from Members either set out in the agenda or tabled at the meeting.

**9. LGA CORPORATE PEER CHALLENGE FOLLOW UP  
REPORT OF THE CHIEF EXECUTIVE**

(Pages  
19 - 52)

The Council undertook a Corporate Peer Challenge (CPC) between 4 and 7 November 2024, where we were visited by a peer team supported by the Local Government Association. The peer team produced a feedback report, which was reported to Cabinet on 14 January 2025. Subsequently an Action Plan was developed to respond to the recommendations and was approved by Cabinet on 23 March 2025, with an update on progress reported to Cabinet on 23 September 2025. The peer team undertook a one day follow up visit on 15 December 2025 and have issued a follow up report, which is attached at Appendix A.

**10. ENTERPRISE PORTFOLIO UPDATE  
REPORT OF THE DIRECTOR – ENTERPRISE**

(Pages  
53 - 72)

To provide the committee with an update on the progress of the Enterprise Directorate.

**11. LOCAL PLAN REVIEW  
REPORT OF THE INTERIM STRATEGIC PLANNING MANAGER**

(Pages  
73 - 78)

This report provides an overview of the new plan-making system. A Cabinet report on 20 January 2026 sought delegated powers for the submission of a formal notice of the intention of the Council to start preparing a new Local Plan under the new system as well as publish a revised Local Plan timetable.

**12. OVERVIEW AND SCRUTINY WORK PROGRAMME  
REPORT OF THE SCRUTINY OFFICER**

(Pages  
79 - 94)

This report highlights items scheduled in the work programme of the Overview and Scrutiny Committee for the 2025-26 civic year. It also includes items that have not yet been assigned to a specific meeting of the Committee.